

Science and Society

Journal for Social Sciences

INSTRUCTIONS FOR AUTHORS

Science and Society is an interdisciplinary peer-reviewed journal, with focus on the field of social and human sciences. We accept only papers that have not been previously published, nor are under consideration for publication in other journals, regardless of language.

Submission of Papers

The journal is published three times a year. Deadlines for submission are: February 1st, May 1st, and September 1st.

Authors are required to submit a signed and scanned author's declaration stating that the paper (in whole or in part) has not been previously published, and that it is not a case of autoplagerism or plagiarism.

We invite all current and new authors to send their scientific and professional papers in electronic form, as Word documents, to the e-mail address: udruzenje@naukaidrustvo.org.

Page Setup

Paper size: Custom = Width: 6.7" Height: 9.46" (170 × 240 mm)

Margins: Top = 0.6", Bottom = 0.19", Left = 0.5", Right = 0.5"

Font: Cambria, size 12, line spacing 1.15

Font size in tables: 10, line spacing 1

Text formatting: Combined form – titles and subtitles are centered, paragraphs are written in block (American) form, meaning text starts from the predetermined left margin without indentation of the first line, justified alignment at the end of the line. Paragraphs are separated by 6 pt spacing.

Length of paper: 4,000–8,000 words, including abstract, footnotes, and references.

Save paper in format: Word Document 1997–2003 (*.doc).

Language of the Paper

Papers may be written in Serbian (Latin script) and/or English. Regardless of language, papers must be grammatically correct, methodologically sound, and presented in the academic writing style.

Submitted papers will undergo the double blind peer-review process, involving at least two reviewers.

Structure of the Paper

The paper should contain the following structure: author names and affiliations with contact details, title, abstract (150–250 words), keywords (4–6), main text, references. These sections must comply with the requirements for editing scientific journals, as published in Annex 1 of the Regulation on Categorization and Ranking of Scientific Journals (Official Gazette RS, No. 159, December 30, 2020).

Author Information

Author's first name, middle initial, and last name are written in their original form (with Serbian Latin diacritics, diacritics of world languages, or diacritics of minority/ethnic group scripts), centered above the title, font size 12, bold. Author's function and academic title are not indicated.

Author's Institution (Affiliation)

Below the author's name, the full official name and location of the institution where the author is employed is given, and optionally the institution where the research was conducted, font size 12. In complex organizations, the full hierarchy is listed (e.g., University of Belgrade, Faculty of Philosophy – Department of Sociology, Belgrade). At least one organization must be a legal entity. If multiple authors come from the same institution, their names are listed one below the other, along with the institution details.

Contact Information

The author's e-mail address is given in a footnote at the bottom of the first page. If there are multiple authors, only one address is given, usually that of the first author. The same footnote must include the ORCID iD for each author (<https://orcid.org>).

Title

The title gives the first impression of the paper and should accurately describe the content while attracting attention. Aim to be concise and use as few words as possible.

The title is centered, written in uppercase letters, bold, font size 14. It should use words suitable for indexing and searching. If such words are not in the title, a subtitle is recommended.

Subtitles in the text are written up to the third level:

First-level subtitles (including Introduction, Conclusion, References): uppercase, font size 12, bold.

Second-level subtitles (including abstract and summary): sentence case, font size 12, bold.

Third-level subtitles: sentence case, font size 12, italic.

Abstract and Summary

The abstract is a short informative overview of the article, enabling readers to quickly and accurately assess its relevance. Abstracts should include terms commonly used for indexing and searching.

Components of the abstract: research aim, methods, results, and conclusion. It may also include national, regional, cultural context, social significance, or state importance of the research.

Length: 150–250 words, written in italics, placed between the title and keywords.

If the paper is in Serbian, an extended summary in English (executive summary) must also be written in italics. Authors from Serbian-speaking areas writing in English must include a summary in Serbian (Cyrillic). Structured summaries are preferred. Length: up to 1/10 of the article. The summary is placed at the end of the article, after References.

Keywords

Keywords are terms or phrases that thematically, theoretically, methodologically, disciplinarily, or subdisciplinarily point to the content of the article for indexing and searching. They should be chosen from widely accepted international sources (e.g., Medical Subject Headings, Web of Science keyword list). In identity sciences, keywords also reflect the need to preserve Serbia's cultural, scientific, and technological heritage.

Keywords are given immediately after the abstract/summary, in the same language. They should not repeat words already in the title, except for 1–2 highly significant terms without synonyms.

Number of keywords: 4–6.

Footnotes

Footnotes appear at the bottom of the page containing the commented text. They may include less important details, additional explanations, or notes on sources, but cannot replace cited references. Font: Cambria, size 10, line spacing 1.

Tables and Figures

Tables and figures are numbered separately, each with a title above (centered, font size 11). Font size in tables: 10. Below the table, starting from the left margin, a note (Note) is given about the data source.

Acknowledgments

The project number funded from the budget, or the program under which the article was created, as well as the name of the research organization and ministry that funded it, are listed in a separate note after the conclusion and before references.

Previous Versions of the Paper

If the article was previously presented at a conference as an oral communication (under the same or similar title), this must be noted in a footnote on the first page. A paper already published in another journal cannot be published again, even under a similar title or modified form.

Citations and References

It is important to distinguish between references and bibliography. Unlike a bibliography, which includes all consulted material, references include only works cited in the paper.

In Science and Society, citations in the text and references follow APA 7th edition in-text citation style (American Psychological Association, 2020), according to the guidelines applied at the University of Sheffield (UK). Online guide: <https://librarydevelopment.group.shef.ac.uk/referencing/apa.html>.

Sources are cited in the text (author–date system), not in footnotes. Parentheses include author surname(s), year of publication, and page number. The citation is placed before punctuation. Abbreviations like *ibid.* are not used. If the same source is repeated immediately after the previous one in the same paragraph, only the year and page are repeated.

References include bibliographic sources (articles, monographs, etc.) and are listed in a separate section at the end of the paper, alphabetically by author surname, in full APA format. Sources in non-Latin scripts must be transliterated into Latin script. For transliteration of Cyrillic (Russian, Bulgarian, etc.) and other scripts (Chinese, Japanese, Arabic, Hebrew, Greek, etc.), use the table at <https://www.loc.gov/catdir/cpso/roman.html>.

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